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## OFFICE FINANCIAL POLICY

Our primary responsibility is to help help our patients experience good oral health. So, in the interest of a good oral health care practice, it is desirable to establish an office financial policy to avoid misunderstandings.

- You will need to provide our office with your social security number and current dental insurance card (if applicable) prior to treatment unless your total charge is paid in cash at time of service.
- All accounts are due and payable (including your percentage of the insurance coverage) at the time of your visit, unless other written arrangements have been made with the office manager before treatment is rendered.
- There will be a 5% discount for accounts paid in full on the day of service. We accept Cash, Personal Check, Visa, Discover, and MasterCard.
- We provide insurance billing as a courtesy as requested. If there is no payment from your insurance company to our office within 60 days you are responsible for the balance in full at that time. We are not able to negotiate with your insurance company on your behalf.
- Monthly payment plans through CareCredit are available, if approved.
- 50% down payment on all cases involving dental laboratory procedures (i.e. Crowns, Bridges, Implants, Partials, Dentures, Whitening Trays, etc.) is due on the first day of the procedure.
- There is no interest or finance charge on current accounts, however after 90 days all accounts are subject to a finance charge of 18% Annual Percentage Rate.

As a patient, or responsible party, I agree to pay for all services rendered in accordance with the terms and conditions set forth as stated in the financial policy above. I understand that delinquent accounts may be assigned to a credit reporting collection service and may be charged a \$50 collection fee. I hereby authorize Keizer Smile Center to release information necessary to secure payment.

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Signature

Date